

## CHART OF ACCOUNTS Codes to put on Bank Statements

200 201 220 221 222	Sales Exported Sales (No GST) Purchases Imported Purchases (No GST) Payments to NZ Customs	860 865 999	HP Repayments Loan Repayments Use this code when you are unsure (and just write beside the value what it was for)
274 277	Interest Received Rent Received		
285 287 289 302 313 317 320 325 327 329 336 340 353 376 382 384 410 425 427 431 435 440 441 450 454 456 458 460 462 464 469 470 475	ACC Levies Accountancy Fees Advertising Bank Fees Computer Expenses Consultancy Credit Card Merchant Fees Eftpos Expenses Entertainment Freight & Courier Hire Equipment Insurance Interest - Overdraft Legal Expenses Licenses & Registrations Light Power & Heating Motor Vehicle Expenses Office Expenses Petty Cash Printing, Stamps & Stationery Protective Clothing & Equipment Rates Rents Paid Repairs & Maintenance Rubbish Disposal Security Staff Training Subcontractors Subscriptions Telephone & Tolls Tools (Under \$500) Travel & Accommodation (NZ) Travel Overseas Wages & Salaries	each an If you h unsure details is for. If you n	he appropriate code beside mount on your Bank Statements have an amount that you are what to code it to, please write beside the amount as to what it heed new or extra codes, please nfo@stephenlarsenandco.co.nz
501/55 501/60	Drawings/Personal Expenditure Income Tax paid to IRD Non - Deductible Entertainment Personal Funds Introduced		
	GST payments to IRD GST Refund from IRD PAYE payments to IRD		
732/02 734/02 738/02	Purchase of Land Purchase of Buildings Purchase of Motor Vehicles Purchase of Office Equipment (over \$500) Purchase of Plant & Equipment (over \$500)		